

Harden Parish Council



**Clerk: Ruth Batterley, 11 Wharfedale Drive Ilkley, LS29 8QB
hardenclerk@outlook.com**

Dear Councillor

You are summoned to attend the monthly meeting of Harden Parish Council, to be held on **THURSDAY 14 JANUARY 2016** at 7.15pm in Harden Memorial Hall.

Ruth Batterley

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Clerk

8 January 2016

AGENDA

1. **CO-OPTION OF PARISH COUNCILLOR** – to co-opt a further member onto the Parish Council (if applicable).
2. **APOLOGIES FOR ABSENCE** – to note any apologies.
3. **DECLARATION OF INTEREST** - to receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting:
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interest;
 - c) To grant any requests for dispensation as appropriate.
4. **TO CONFIRM MINUTES OF MEETING HELD ON 3 DECEMBER 2015** (previously circulated).
5. **PLANNING ISSUES:**
 - a) **APPLICATIONS** – None received.
 - b) **NOTIFICATION OF PLANNING DECISIONS BY BRADFORD COUNCIL** – 15/06215/LBC Conversion of existing dwelling to form two dwellings / St Ives Estate. Approved.
6. **PUBLIC REPRESENTATION** - members of the public are invited to raise any matters of concern for a maximum of 15 minutes.
7. **EXCHANGE OF INFORMATION** – to consider any concerns which may have been passed to the Parish Council by residents.
8. **UPDATES** Cherry blossom trees on Wilsden Road.
9. **CHRISTMAS TREE LIGHTS** – to consider the need to repair the Christmas tree lights and report back on the Christmas lighting event.

10. **HORTICULTURE** – to discuss the horticultural plans for the village, including the planting of three replacement trees.
11. **WEBSITE/EMAIL ADDRESSES** – to receive an update on the changing of the Parish Council website domain name and creation of Clerk and Parish Councillor Email addresses.
12. **RECRUITMENT OF CLERK** – to receive an update on the recruitment of a new Clerk.
13. **NEWSLETTER** – to consider the publication date and compilation of the next Parish Council newsletter.
14. **YLCA CONTACT** – to consider the Parish Council's contact with YLCA and to decide whether another contact should be added to the Chair and Clerk.
15. **SCAPAG UPDATE** – to consider any updates.
16. **PARISH COUNCIL LIAISON MEETING** – to discuss representation at the Parish Council Liaison meeting on 20 January 2016.
17. **REPRESENTATIONS AT MEETINGS** – to consider arrangements for visiting speakers at Parish Council meetings.
18. **FINANCIAL ISSUES:**
 - a) **PAYMENTS FOR APPROVAL** – items to be noted, including £358.57 for former Clerk's wages for December 2015, £66.02 reimbursement for Cllr Thompson for the Christmas refreshments, £15.00 YLCA for Clerk's advert, £77.00 for BMDC for Clerk's advert, £24.00 for R&J Gardening Services for horticultural work and £467.13 to AON for parish council annual insurances.
 - b) **SIGNATORIES** – to receive an update on the signatories for the Parish Council cheque book.
 - c) **EXTERNAL AUDIT** - to decide whether the Parish Council is to remain automatically opted into the Sector Led Body for audit or is to opt out.
19. **CORRESPONDENCE** – any items received by the Parish Council for discussion, to include:
 - Email re Local Council Liaison meeting, 20 January 2016;
 - Email from BMDC re charging for garden waste;
 - Email from Shipley Area Coordinator's Office re new Council Warden for Bingley Rural;
 - Email from Electoral Services at BMDC re electoral register for Harden, 2016;
 - Email from BMDC re Local Plan for the Bradford district and Community Infrastructure Levy Draft Charging Schedule;
 - Email from YLCA re White Rose publication, changes to the external audit regime, membership subscription fees and the Queen's 90th birthday beacons;
 - Email from Shipley Neighbourhood Policing Team re new contact details.
20. **NEXT MEETING** – to confirm the next meeting as Thursday 11 February 2016 at 7.15pm.

**THIS IS A PUBLIC MEETING
EVERYONE WELCOME**

Signed:

Clerk to Harden Parish Council